



CRRG

GATEWAY TO THE WORLD OF RESEARCH

APPLICATION FOR EMPLOYMENT

Name: (Last, First, Middle) _____

Maiden Name: _____

Any other names used within the last 10 years: _____

Present Address: _____

Previous Address: _____

Other Previous Address: _____

Social Security #: _____ Are you over the age of 18? _____

Have you ever been convicted of a crime other than a minor traffic accident? _____

If so, please list all offenses of which you were convicted and the county and state where you were convicted: _____

*Conviction of a crime will not necessarily be a bar to employment. Factors such as age at the time of the offense, type of offense, remoteness of the offense in time, and rehabilitation will be taken into account in determining effect on suitability for employment.

EDUCATION:

College or University: _____

Address: _____

Years Attended: From _____ To _____ Year Graduated _____

Degree Attained: _____

High School: _____

Address: _____

Years Attended: From _____ To _____ Year Graduated _____

Degree Attained: _____

Apprenticeships, Training Programs: _____

Other Special Educational Experiences: _____



CRRG

GATEWAY TO THE WORLD OF RESEARCH

WORK EXPERIENCE:

Current or Last Employer: _____
Address: _____
Phone Number: (____) _____ Supervisor's Name: _____
Position: _____ Pay Rate: _____
Dates Employed: Start Date: _____ End Date: _____
May we contact this employer? YES NO
Why did you leave this position? _____
Describe your responsibilities: _____

Previous Employer: _____
Address: _____
Phone Number: (____) _____ Supervisor's Name: _____
Position: _____ Pay Rate: _____
Dates Employed: Start Date: _____ End Date: _____
May we contact this employer? YES NO
Why did you leave this position? _____
Describe your responsibilities: _____

Previous Employer: _____
Address: _____
Phone Number: (____) _____ Supervisor's Name: _____
Position: _____ Pay Rate: _____
Dates Employed: Start Date: _____ End Date: _____
May we contact this employer? YES NO
Why did you leave this position? _____
Describe your responsibilities: _____

Please list all previous employers for the last 15 years: _____

Have you ever been terminated or asked to resign from a previous employer? _____



CRRG

GATEWAY TO THE WORLD OF RESEARCH

If so, Why? _____

PERSONAL REFERENCES:

Please list 3 personal references. This includes friends, relatives, etc.

Name: _____ Phone Number: _____
Address: _____ Relationship to You: _____
Number of years known: _____

Name: _____ Phone Number: _____
Address: _____ Relationship to You: _____
Number of years known: _____

Name: _____ Phone Number: _____
Address: _____ Relationship to You: _____
Number of years known: _____

BUSINESS REFERENCES:

Please list 2 business references. This includes supervisors, associates, etc.

Name: _____ Phone Number: _____
Address: _____ Relationship to You: _____
Number of years known: _____

Name: _____ Phone Number: _____
Address: _____ Relationship to You: _____
Number of years known: _____

AVAILABILITY:

What days are you available to work? Mon ___ Tue ___ Wed ___ Thur ___ Fri ___
What hours? _____ AM to _____ PM (8 am to 5 pm are our normal business hours)

MOTOR VEHICLE HISTORY:

Driver's License Number: _____ State Issued: _____
Any other license numbers: _____ State Issued: _____



CRRG

GATEWAY TO THE WORLD OF RESEARCH

Any Traffic Violations: _____

Any suspensions or revocations of driving privileges: _____

APPLICATION FORM WAIVER

I understand that in connection with my application for employment with CRRG Inc., (“The Employer”), investigative background inquiries may be made on myself including, but not limited to consumer reports, criminal history information, motor vehicle records, previous employer verifications, education verifications, worker’s compensation reports, and other reports. These reports may include information as to my character, work habits, performance and experience, along with reason for termination of past employment.

I further understand that CRRG Inc., and/or it’s authorized agent may be requesting information from various Federal, State, private, insurance, and other agencies concerning my past activities relating to my credit, driving, criminal, civil and other experiences.

I voluntarily and knowingly authorize each and every present and past employer or supervisor, college, university or other educational institution finance bureau/office, credit bureau; collection agency; private business; personal reference; and other persons to give records of information they may have concerning my credit, criminal history, health character, and employment, or any other information requested by CRRG Inc. or its authorized agent. I understand that if hired, CRRG Inc. may conduct criminal background checks at any time, at their discretion, during my tenure with them.

I voluntarily, knowingly, and unconditionally release any named or unnamed reporting party from any and all liability resulting from the furnishing of any information to either CRRG Inc. or its authorized agent.

The purpose of this release form is to notify you that a consumer report will be compiled in the course of consideration for your employment/tenancy. By my signature I am acknowledging that the information I provided is truthful and accurate; that any falsification of this information could be ground for rejection of the application and/or termination of employment at a later date.

(Applicant Signature)

(Today’s Date)



CRRG

GATEWAY TO THE WORLD OF RESEARCH

Applicant Information

Full legal name (Last, First, Middle): _____

Social Security Number: _____ - _____ - _____ Date of Birth : ____ / ____ / ____

Driver's License Number: _____ State Issued: _____

Maiden Name (If Applicable): _____

Current Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Previous Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

DISCLOSURE AND AUTHORIZATION FOR RELEASE OF INFORMATION FOR EMPLOYMENT PURPOSES

DISCLOSURE

In connection with my application for employment with CRRG, INC, and its designated agents and representatives to conduct a comprehensive review of my background through a consumer report and/or investigative consumer report to be generated for employment promotion, reassignment or retention as an employee. I understand that the scope of the consumer report/investigative consumer report may include, but is not limited to the following areas: name and dates of previous/current employment, work experience, worker's compensation claims, criminal history records (from local, state, federal, international and other law enforcement agencies' records), sexual offender's list, wants and warrants records, motor vehicle records, military records, educational verification, license verification, credit history, civil cases, OIG/GSA, OFAC/patriots act, any sanction lists, FBI finger printing and drug testing. I understand that this report may include information regarding my character, reputation, personal characteristics and information regarding past and previous employment including reasons for termination and other information gained through personal interviews with associates, supervisors and references.

In compliance with the FCRA and applicable state laws, I understand that I have the right to request additional information regarding the nature and scope of the investigation. Before adverse action is taken, I will be sent a copy of the consumer report along with a copy of my rights under the Fair Credit Report Act. I will be given the opportunity to dispute any incorrect or incomplete information provided on my consumer report. If adverse action is taken based on whole or partly because of information contained in my consumer report, I will receive another notice and be provided additional details regarding my rights as set forth in the FCRA, section 615.

I understand that prior to my employment and at any time after employment commences a consumer report or investigative consumer report may be requested to be used strictly for employment purposes and can be used for employment, promotion, reassignment or retention as an employee.